



Job Application

Thank you for your interest in North Central Indiana Rural Crisis Center! We do not discriminate based on race, color, creed, national origin, age, sex or disability nor do we discriminate in hiring procedures, transfers, terminations, discipline and selection for training.

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

How long have you lived at your present address? _____ Social Security #: _____

Are you 18 years of age or older? Yes No Are you a U.S. citizen? Yes No

If no, do you have a legal right to work in the U.S.? Yes No

Have you ever pled guilty to or been convicted of a felony? Yes No If yes, give date and details:

Are you available to lift up to 50 lbs? Yes No Expected Salary \$ _____

Do you have any mental or physical limitations that would restrict your ability to perform the essential elements of the job for which you are applying? Yes No If yes, please explain: _____

When can you start working? _____ Full-time Part-time

Education

Circle the number indicating the highest grade completed:

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

Check diploma/degrees received:

High School diploma or GED

Associate's Degree Major: _____ School: _____

Bachelor's Degree Major: _____ School: _____

Master's Degree Major: _____ School: _____

Doctoral Degree Major: _____ School: _____

Other (Include any vocational courses or certificates, specialized training or skills):



Personal References

Please list three individuals who are not related to you, do not live with you, and have known you for at least three years (Skip this section if personal references are on your resume).

Name	Address	Phone Number	Relationship	How Long?

List up to three jobs - start with your present or last job and work backwards:

Company Name: _____ Dates Employed: _____
 Company Address: _____ Phone #: _____
 Position Held: _____ Supervisor: _____
 Duties: _____
 Reason for Leaving: _____

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Please express in 25 words or less why you feel you are the best candidate for this job:

The information I have provided is complete and accurate. I understand that this information is needed and I allow the Crisis Center to contact the employers listed above. Yes No

Signature: _____ Date: _____

It is the policy of the North Central Indiana Rural Crisis Center that: Equal Employment Opportunity and Affirmative Action will be applied in recruitment, hiring, compensation, fringe benefits, staff development and training, promotion and any other condition of employment, regardless of race, color, religion, sex, age, national origin or handicap. Affirmative action shall be applied to all areas of program services, use of facilities, and in business relationships.